

MIRZA GHALIB COLLEGE, GAYA

A DEFICIT GRANT MINORITY COLLEGE

Affiliated to Magadh University, Bodh Gaya



NAAC 2ND CYCLE

SSR

*6.5.2 Quality assurance initiative of the
institution*



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Mirza Ghalib College
White House Compound, Dist. Gaya, affiliated to Magadh University, Bihar as
Accredited
with *CSPA* of 2.13 on seven point scale
at B grade
valid up to July 02, 2023*

Date : July 03, 2018



Director

Ali Hussain

Prof. Incharge
Mirza Ghalib College
GAYA

EC/SC/30/BRCOGN100328

Fwd: Successfully Registered for India Rankings- 2024

1 message

shujaat alikhan <shujaat2007@gmail.com>
To: naacmgc2017@gmail.com

Sat, Oct 7, 2023 at 5:41 PM

----- Forwarded message -----

From: <no-reply5@nirfindia.org>
Date: Sat, Oct 7, 2023, 5:37 PM
Subject: Successfully Registered for India Rankings- 2024
To: <shujaat2007@gmail.com>

Dear Dr. Shujaat Ali Khan,

Greetings!

Thank you for registering your Institution to participate in India Rankings 2024. Please find below the login ID's and passwords for the disciplines selected by you for India Rankings 2024 exercise.

Please use the below login credentials to login into Data Capturing System (DCS).

Discipline Applied for	User ID	Password (One Time Password)
COLLEGE	IR-C-C-12938	16294FAAD7
OVERALL	IR-O-C-12938	A407E14429

You can login using credentials at the time of Data Capturing System(DCS) once registration is closed and DCS is opened for data submission, no need to login right now.

Please note: This is an auto generated email. In case of any technical queries please contact: techsupport[at]nirfindia[dot]org or call on +91 79 2326 8247.

Regards,
Team NIRF

Ali Hussain
Prof. Incharge
Mirza Ghalib College
GAYA

NOTICE

Date: 18/11/2021

This is for all the Executive Body member of IQAC of the College that a meeting is going to be held on 23.11.2021, Tuesday in the IQAC office room at 11.00 am to discuss on the below mentioned agenda.

Therefore, All members are requested kindly to make it convenient to attend the meeting.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Upgradation of Laboratory
3. Preparation of AQAR(Annual Quarterly Assurance Report)
4. Discussion on IQAC year plan for the new academic year.
5. Induction Programme for newly recruited faculty members.
6. Any other matter with the permission of Chair.

MEMBERS OF IQAC

1. Dr. Md. Sarfaraz Khan	Principal	Chairperson
2. Dr. Shujat Ali Khan	Vice. Principal & T R	Member
3. Dr. Aftan Ahmad Khan	HOD, Zoology.	IQAC Coordinator
4. Dr. Masroor Ahmad	HOD, Physics	Member
5. Dr. Aftab Alam	HOD, English	Member
6. Dr. Fazlur Rahamn Khan	HOD, History	Member
7. Dr. Jawed Ikbal Khan	HOD Math	Member
8. Dr. Sarfaraz Khan	HOD, Psychology	Member
9. Dr. Sarwat Shamshi	Teacher representative	Member
10. Dr. Pervez Wahab	HOD, Commerce	Member
11. Dr. Mustafa Kamal Ali	S.O.Account Office	Member
12. Mr. Firoz Ashraf	Member (GB)	Member
13. Dr. Ali Imam Khan	Rtd. Principal	External -Member
14. Dr. Farasat Hussain	Community Representative	External -Member

Aftab Ahmad Khan
IQAC Coordinator 18/11/2021

Suhail
Chairperson 18/11/2021

Executive Body Meeting of Internal Quality Assurance Cell of College

Dated:- 23/11/2021

Venue: Meeting room of the IQAC of Mirza Ghalib College, Gaya

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 23.11.2021, Tuesday from 11.00 am in the meeting room of IQAC of the College. The meeting was presided over by the Chairperson of the Internal Quality Assurance Cell.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Upgradation of Laboratory
3. Preparation of AQAR(Annual Quarterly Assurance Report)
4. Discussion on IQAC year plan for the new academic year.
5. Induction Programme for newly recruited faculty members.
6. Any other matter with the permission of Chair.

Following members have attended the meeting:-

1. Dr. Md. Sarfaraz Khan	Principal	Chairperson	<i>Suhass</i>
2. Dr. Shujat Ali Khan	Vice Principal	Member	<i>Shujat Ali Khan</i>
3. Dr. Aftan Ahmad Khan	HOD, Zoology.	IQAC Coordinator	<i>Aftan Ahmad Khan</i>
4. Dr. Masroor Ahmad	HOD, Physics	Member	<i>Masroor Ahmad</i>
5. Dr. Aftab Alam	HOD, English	Member	<i>Aftab</i>
6. Dr. Fazlur Rahamn Khan	HOD, History	Member	<i>Rahman</i>
7. Dr. Jawed Ikbal Khan	HOD Math	Member	<i>Ikbal</i>
8. Dr. Sarfaraz Khan	HOD, Psychology	Member	<i>Sarfaraz</i>
9. Dr. Sarwat Shamshi	Teacher representative	Member	<i>Sarwat Shamshi</i>
10. Dr. Pervez Wahab	HOD, Commerce	Member	<i>Pervez</i>
11. Dr. Mustafa Kamal Ali	S.O.Account Office	Member	<i>Mustafa</i>
12. Mr. Firoz Ashraf	Member (GB)	Member	<i>Firoz Ashraf</i>
13. Dr. Ali Imam Khan	Rtd. Principal	External -Member	<i>Ali Imam Khan</i>
14. Dr. Farasat Hussain	Community Representative	External -Member	<i>Farasat Hussain</i>

ITEM NO. 1

The coordinator, IQAC read out the agenda and the minutes of last meeting held on 09.07.2021 and all members of IQAC confirmed it unanimously.

ITEM NO. 2

Members discussed with coordinator of IQAC regarding upgradation of laboratory of the different department . It was also discussed about the purchasing of new equipment.

ITEM NO. 3

For the academic, administrative and financial task, a review was done and the emphasis was given on the timely progress. The chairperson instructed to the all the department to finish the work on time.

ITEM NO. 4

In the pursuit of further improving online teaching-learning in the college. It was decided to organise a faculty development programme for the college teacher.

ITEM NO. 5

Induction programme for newly recruited faculty member on code of Conduct, welfare Scheme, Service and leaves rule, lesson plan preparation, and assessment methodology is to be schedule.

ITEM NO. 6

With the permission of Chairperson

A) IQAC coordinator discussed regarding the entire admission process.

B) Members suggested to conduct webinar by the different departments.

With vote of thanks to the chair the meeting concluded.

Officer Ahmed Khan
IQAC Coordinator 28/11/2021

Suhash
Chairperson 23/11/23

NOTICE

Date: 30/03/2022

This is for all the Executive Body member of IQAC of the College that a meeting is going to be held on 08/04/2022, Friday in the IQAC office room at 2.00 pm to discuss on the below mentioned agenda.

Therefore, All members are requested kindly to make it convenient to attend the meeting.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Enhancing Swachhta Abhiyan and Rural Engagement activity
3. AQAR- Presentation of Data & Submission.
4. Any other matter with the permission of Chair.

MEMBERS OF IQAC

1. Dr. Md. Sarfaraz Khan	Principal	Chairperson	Suhail
2. Dr. Shujat Ali Khan	Vice. Principal & T R	Member	Shujat Ali Khan
3. Dr. Aftan Ahmad Khan	HOD, Zoology.	IQAC Coordinator	Aftan Ahmad Khan
4. Dr. Masroor Ahmad	HOD, Physics	Member	Masroor Ahmad
5. Dr. Aftab Alam	HOD, English	Member	Aftab Alam
6. Dr. Fazlur Rahamn Khan	HOD, History	Member	Fazlur Rahman
7. Dr. Jawed Ikbal Khan	HOD Math	Member	Jawed Ikbal Khan
8. Dr. Sarfaraz Khan	HOD, Psychology	Member	Sarfaraz Khan
9. Dr. Sarwat Shamsi	Teacher representative	Member	Sarwat Shamsi
10. Dr. Pervez Wahab	HOD, Commerce	Member	Pervez Wahab
11. Dr. Mustafa Kamal Ali	S.O.Account Office	Member	Mustafa Kamal Ali
12. Mr. Firoz Ashraf	Member (GB)	Member	Firoz Ashraf
13. Dr. Ali Imam Khan	Rtd. Principal	External -Member	Ali Imam Khan
14. Dr. Farasat Hussain	Community Representative	External -Member	Farasat Hussain

Aftan Ahmad Khan
IQAC Coordinator 20/02/2022

Suhail
Chairperson 30/3/2022

Executive Body Meeting of Internal Quality Assurance Cell of College

Dated:- 08/04/2022

Venue: Meeting room of the IQAC of Mirza Ghalib College, Gaya

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 08/04/2022, Friday from 2.00 pm in the meeting room of IQAC of the College. The meeting was presided over by the Chairperson of the Internal Quality Assurance Cell.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Enhancing Swachhta Bharat Abhiyan and Rural Engagement activity
3. AQAR- Presentation of Data & Submission.
4. Any other matter with the permission of Chair.

Following members have attended the meeting:-

1. Dr. Md. Sarfaraz Khan	Principal	Chairperson	<i>Suhail</i>
2. Dr. Shujat Ali Khan	Vice Principal	Member	<i>Shujat Ali Khan</i>
3. Dr. Aftan Ahmad Khan	HOD, Zoology.	IQAC Coordinator	<i>Aftan Ahmad Khan</i>
4. Dr. Masroor Ahmad	HOD, Physics	Member	<i>Masroor Ahmad</i>
5. Dr. Aftab Alam	HOD, English	Member	<i>Aftab Alam</i>
6. Dr. Fazlur Rahamn Khan	HOD, History	Member	<i>Fazlur Rahman Khan</i>
7. Dr. Jawed Ikbal Khan	HOD Math	Member	<i>Jawed Ikbal Khan</i>
8. Dr. Sarfaraz Khan	HOD, Psychology	Member	<i>Sarfaraz Khan</i>
9. Dr. Sarwat Shamshi	Teacher representative	Member	<i>Sarwat Shamshi</i>
10. Dr. Pervez Wahab	HOD, Commerce	Member	<i>Pervez Wahab</i>
11. Dr. Mustafa Kamal Ali	S.O.Account Office	Member	<i>Mustafa Kamal Ali</i>
12. Mr. Firoz Ashraf	Member (GB)	Member	<i>Firoz Ashraf</i> 08/04/22
13. Dr. Ali Imam Khan	Rtd. Principal	External -Member	<i>Ali Imam Khan</i>
14. Dr. Farasat Hussain	Community Representative	External -Member	<i>Farasat Hussain</i>

ITEM NO. 1

The coordinator, IQAC read out the agenda and the minutes of last meeting held on 23.11.2021 and all members of IQAC unanimously confirmed it .

ITEM NO. 2

To accelerate the efforts to achieve universal sanitation coverage and to put the focus on sanitation. It was decided to focus and to organise a webinar on providing interventions for the safe management of solid and liquid waste..

ITEM NO. 3

Members discussed with coordinator of IQAC regarding preparation of Annual Quality Report (AQAR)

ITEM NO. 4

In accordance with the AQAR Data compilation, presentation and submission the IQAC Coordinator suggested the following;

- A) The Team has to plan their work towards achieving the higher accreditation of NAAC.
- B) College profile and faculty member profile has to be upgraded.

With vote of thanks to the chair the meeting was concluded.

Affad Ahmed Khan
IQAC Coordinator 08/04/2022

Suhail
Chairperson 8/4/22

MIRZA GHALIB COLLEGE, GAYA

Notice

Date: 19th April 2023

This is to inform to all the Executive Body member of IQAC of the College that a meeting is going to be held on 24th April 2023, Monday in the IQAC office room at 4.00 pm to discuss on the below mentioned agenda.

Therefore, All members are requested to attend the meeting.

Agenda: -

1. Confirmation of the minutes of the last meeting
2. Renovation of Building
3. National Workshop on world intellectual property
4. Miscellaneous by the permission of Chairperson.

MEMBERS OF IQAC

- | | |
|---------------------------|--------------------------|
| 1. Dr. Shujat Ali Khan | Principal |
| 2. Dr. Aftab Alam | HOD, Deptt. of English |
| 3. Dr. Fazlur Rahamn Khan | HOD. Deptt. of History |
| 4. Dr. Jawed Iqbal Khan | HOD Deptt. of Math |
| 5. Dr. Sarfaraz Khan | HOD Deptt. of Psy |
| 6. Dr. Sarwat Shamsi | Teacher Representative |
| 7. Dr. Pervez Wahab | HOD Deptt. of Commerce |
| 8. Mr. Firoz Ashrafr | Member G.B |
| 9. Dr. Ali Imam Khan | Rtd. Principal |
| 10. Dr. Farasat Hussain | Community Representative |
| 11. Mr. Amon Roy | Accountant |
| 12. Dr. Aftab Ahmad Khan | Deptt. Of Zoology. |

- | | |
|------------------|------------------|
| Chairperson | Shujat Ali Khan |
| Member | Md Aftab Alam |
| Member | Pollat |
| Member | Rikhu |
| Member | |
| Member | |
| Member | Pervez |
| Member | Firoz Ashrafr |
| Member | Ali Imam |
| Member | Amon Roy |
| IQAC Coordinator | Aftab Ahmad Khan |

Aftab Ahmad Khan
IQAC Coordinator

Shujat Ali Khan
Chairperson

MIRZA GHALIB COLLEGE, GAYA

Executive Body Meeting of Internal Quality Assurance Cell

Dated:-24th April 2023

Venue: Meeting Room of the IQAC of Mirza Ghalib College, Gaya

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 24th April 2023, Monday from 03.30 am in the office of IQAC of the College. The meeting was presided over by the Chairperson of the IQAC.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Renovation of Building
3. National Workshop on world intellectual property
4. Miscellaneous by the permission of Chairperson.

Following members have attended the meeting: -

1. Dr. Shujat Ali Khan	Principal
2. Dr. Aftab Alam	HOD, Deptt. of English
3. Dr. Fazlur Rahamn Khan	HOD. Deptt. of History
4. Dr. Jawed Iqbal Khan	HOD Deptt. of Math
5. Dr. Sarfaraz Khan	HOD Deptt. of Psy
6. Dr. Sarwat Shamsi	Teacher Representative
7. Dr. Pervez Wahab	HOD Deptt. of Commerce
8. Mr. Firoz Ashrafr	Member G.B
9. Dr. Ali Imam Khan	Rtd. Principal
10. Dr. Farasat Hussain	Community Representative
11. Mr. Amon Roy	Accountant
12. Dr. Aftab Ahmad Khan	Deptt. Of Zoology.

Chairperson	Shujat Ali Khan
Member	Dr. Aftab Alam
Member	Dr. Fazlur
Member	Dr. Jawed
Member	
Member	
Member	Dr. Pervez
Member	
Member	Dr. Ali Imam
Member	Dr. Farasat
Member	Mr. Amon
IQAC Coordinator	Dr. Aftab Ahmad Khan

ITEM NO. 1

The coordinator, IQAC read out the agenda and the minutes of last meeting . all members of IQAC confirmed it unanimously.

ITEM NO. 2

Members discussed for the renovation of the building and Class room and suggestion have been sought from all the department.

- A committee have to constituted for the supervision of requirement and work.
- Class room require repair. It should be done earliest.
- Members have advised to IQAC coordinator to place a requisition as per NAAC requirement and make proper attention on it.

ITEM NO. 3

Members discussed with coordinator of IQAC regarding conducting a seminar on world intellectual property.

ITEM NO. 4

With the permission of Chairperson

- A) IQAC coordinator discussed about a fund for the publication and research work.
- B) Members suggested for two-day training programme of ICT for the Teaching staff.

The meeting was concluded with the vote of thanks by the Chairman.

Aftab Ahmad Khan
IQAC Coordinator

Shujaat Ali Khan
Chairperson

MIRZA GHALIB COLLEGE, GAYA

Notice

Date: 21st Nov 2022

This is to inform to all the Executive Body member of IQAC of the College that a meeting is going to be held on 28th November 2022, Monday in the IQAC office room at 4.00 pm to discuss on the below mentioned agenda.

Therefore, All members are requested to attend the meeting.

Agenda: -

1. Confirmation of the minutes of the last meeting
2. To make some more Smart Classes.
3. Discussion on IQAC year plan for the new academic year.
4. Miscellaneous by the permission of Chairperson.

MEMBERS OF IQAC

1. Dr. Md. Sarfaraz Khan
2. Dr. Shujat Ali Khan
3. Dr. Masroor Ahmad
4. Dr. Aftab Alam
5. Dr. Fazlur Rahamn Khan
6. Dr. Jawed Iqbal Khan
7. Dr. Sarfaraz Khan
8. Dr. Sarwat Shamsi
9. Dr. Pervez Wahab
10. Mr. Firoz Ashrafr
11. Dr. Ali Imam Khan
12. Dr. Farasat Hussain
13. Mr. Amon Roy
14. Dr. Aftab Ahmad Khan

- Principal
Vice Principal & TR
HOD, Deptt. of Physics
HOD, Deptt. of English
HOD, Deptt. of History
HOD Deptt. of Math
HOD Deptt. of Psy
Teacher Representative
HOD Deptt. of Commerce
Member G.B
Rtd. Principal
Community Representative
Accountant
Deptt. Of Zoology.

- Chairperson *Suhar*
Member *Shujat Ali Khan*
Member
Member *Md Aftab Alam*
Member *Pakal*
Member *Rakhan*
Member *H. J. W. Z.*
Member
Member *Ayub*
Member *Firoz Ashraf*
Member *Ain*
Member *Jumana*
Member *Hanover*
IQAC Coordinator *Aftab Ahmad Khan*

Aftab Ahmad Khan
IQAC Coordinator

Suhar
Chairperson 21/11/22

MIRZA GHALIB COLLEGE, GAYA

Executive Body Meeting of Internal Quality Assurance Cell

Dated:-28th November 2022

Venue: Meeting room of the IQAC of Mirza Ghalib College, Gaya

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 04.02.2021, Wednesday from 03.30 am in the office of IQAC of the College. The meeting was presided over by the Chairperson of the IQAC.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. To make some more Smart Classes.
3. Discussion on IQAC year plan for the new academic year.
4. Miscellaneous by the permission of Chairperson

Following members have attended the meeting: -

- | | |
|---------------------------|--------------------------|
| 1. Dr. Md. Sarfaraz Khan | Principal |
| 2. Dr. Shujat Ali Khan | Vice Principal & TR |
| 3. Dr. Masroor Ahmad | HOD, Deptt. of Physics |
| 4. Dr. Aftab Alam | HOD, Deptt. of English |
| 5. Dr. Fazlur Rahamn Khan | HOD, Deptt. of History |
| 6. Dr. Jawed Iqbal Khan | HOD Deptt. of Math |
| 7. Dr. Sarfaraz Khan | HOD Deptt. of Psy |
| 8. Dr. Sarwat Shamsi | Teacher Representative |
| 9. Dr. Pervez Wahab | HOD Deptt. of Commerce |
| 10. Mr. Firoz Ashrafr | Member G.B |
| 11. Dr. Ali Imam Khan | Rtd. Principal |
| 12. Dr. Farasat Hussain | Community Representative |
| 13. Mr. Amon Roy | Accountant |
| 14. Dr. Aftab Ahmad Khan | Deptt. Of Zoology. |

- | | |
|------------------|------------------|
| Chairperson | Suhar |
| Member | Shujat Ali Khan |
| Member | |
| Member | Md. Akhtab |
| Member | Pakhal |
| Member | Sitkhur |
| Member | Adous |
| Member | |
| Member | Apak |
| Member | Firoz Ashraf |
| Member | Aunt |
| Member | Jimin |
| Member | Amon Roy |
| IQAC Coordinator | Aftab Ahmad Khan |

ITEM NO. 1

The coordinator, IQAC read out the agenda and the minutes of last meeting . all members of IQAC confirmed it unanimously.

ITEM NO. 2

Members discussed for some more smart classes in the college., and IQAC coordinator was asked to make a budget for the said purpose.

ITEM NO. 3

Members discussed with coordinator of IQAC regarding the new academic year of IQAC and asked to take suggestion from the different department.

ITEM NO. 4

With the permission of Chairperson

- A) IQAC coordinator drew attention towards the attendance of students.
- B) Discussed on obtained feedback from students and parents.

With the vote of thanks by the chair the meeting was concluded.

Ahmed Ahmad Khan
IQAC Coordinator

Suhayb
Chairperson 28/11/22

MIRZA GHALIB COLLEGE, GAYA

Notice

Date: 20th July 2022

This is to inform to all the Executive Body member of IQAC of the College that a meeting is going to be held on 27th July 2022, Wednesday in the IQAC office room at 3.30 pm to discuss on the below mentioned agenda.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Purchase of utensils for laboratories
3. Purchase of Books for Library.
4. Discussion for the registration of Alumni of the college.
5. Miscellaneous by the permission of Chairperson.

MEMBERS OF IQAC

1. Dr. Md. Sarfaraz Khan	Principal	Chairperson
2. Dr. Shujat Ali Khan	Vice Principal & TR	Member <i>Shujat Ali Khan</i>
3. Dr. Masroor Ahmad	HOD, Deptt. of Physics	Member <i>Md Masroor Ahmad</i>
4. Dr. Aftab Alam	HOD, Deptt. of English	Member <i>Aftab Alam</i>
5. Dr. Fazlur Rahamn Khan	HOD. Deptt. of History	Member <i>Fazlur Khan</i>
6. Dr. Jawed Iqbal Khan	HOD Deptt. of Math	Member <i>Jawed Khan</i>
7. Dr. Sarfaraz Khan	HOD Deptt. of Psy	Member <i>Sarfaraz Khan</i>
8. Dr. Sarwat Shamsi	Teacher Representative	Member <i>Sarwat Shamsi</i>
9. Dr. Pervez Wahab	HOD Deptt. of Commerce	Member <i>Pervez Wahab</i>
10. Mr. Firoz Ashrafr	Member G.B	Member <i>Firoz Ashraf</i>
11. Dr. Ali Imam Khan	Rtd. Principal	Member <i>Ali Imam Khan</i>
12. Dr. Farasat Hussain	Community Representative	Member <i>Farasat Hussain</i>
13. Mr. Amon Roy	Accountant	Member <i>Amon Roy</i>
14. Dr. Aftab Ahmad Khan	Deptt. Of Zoology.	IQAC Coordinator <i>Aftab Ahmad Khan</i>

Aftab Ahmad Khan
IQAC Coordinator

Suhaz
Chairperson 20/8/22

MIRZA GHALIB COLLEGE, GAYA

Executive Body Meeting of Internal Quality Assurance Cell

Dated:-27th July 2022

Venue: Meeting room of the IQAC of Mirza Ghalib College, Gaya

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 04.02.2021, Wednesday from 03.30 am in the office of IQAC of the College. The meeting was presided over by the Chairperson of the IQAC..

Agenda:-

- 1. Confirmation of the minutes of the last meeting**
- 2. Upgradation of laboratories**
- 3. Purchase of Books for Library.**
- 4. Discussion for the**
- 5. Miscellaneous by the permission of Chair.**

Following members have attended the meeting: -

1.Dr. Md. Sarfaraz Khan	Principal	Chairperson
2.Dr. Shujat Ali Khan	Vice Principal & TR	Member <i>Shujat Ali Khan</i>
3.Dr. Masroor Ahmad	HOD, Deptt. of Physics	Member
4.Dr. Aftab Alam	HOD, Deptt. of English	Member <i>Md Aftab Alam</i>
5. Dr. Fazlur Rahamn Khan	HOD. Deptt. of History	Member <i>Fazlur</i>
6.Dr. Jawed Iqbal Khan	HOD Deptt. of Math	Member <i>Jawed</i>
7.Dr. Sarfaraz Khan	HOD Deptt. of Psy	Member <i>Sarfaraz</i>
8.Dr. Sarwat Shamsi	Teacher Representative	Member
9.Dr. Pervez Wahab	HOD Deptt. of Commerce	Member <i>Pervez</i>
10.Mr. Firoz Ashraf	Member G.B	Member <i>Firoz Ashraf</i>
11.Dr. Ali Imam Khan	Rtd. Principal	Member <i>Ali Imam Khan</i>
12.Dr. Farasat Hussain	Community Representative	Member <i>Farasat</i>
13.Mr. Amon Roy	Accountant	Member <i>Amon Roy</i>
14.Dr. Aftab Ahmad Khan	Deptt. Of Zoology.	IQAC Coordinator <i>Aftab Ahmad Khan</i>

ITEM NO. 1

The coordinator, IQAC read out the agenda and the minutes of last meeting . all members of IQAC confirmed it unanimously.

ITEM NO. 2

Members discussed to purchase the laboratories utensils and following suggestion have been given to concerned department.

- To make a list for the purchase of items.
- Practical table require replacement/ repair. It should be done earliest.
- Members have advised to IQAC coordinator to place a requisition and make proper attention on it.

ITEM NO. 3

Members discussed with coordinator of IQAC regarding purchase of books for the PG Seminar library and instructed to concerned department to table the list of required book list.

ITEM NO. 4

Discussion was held for the registration of Alumni of the college. For the purpose of this a committee was constituted.

ITEM NO. 5

With the permission of Chairperson

- A) IQAC coordinator discussed about the conducting seminars by the college in the college campus.
- B) Members suggested to install ICT facilities in some more class room.

With vote of thanks to the chair the meeting concluded.

Aftab Ahmad Khan
IQAC Coordinator

Suhani
Chairperson 4/4/21